

Board of Health Meeting

AGENDA

November 04, 2024

The Effingham County Board of Health meets in regular session on the first Monday of odd numbered months unless it is a recognized holiday. All state and national holidays are observed.

This meeting will be held in person at the Effingham County Health Department South building located at 104 East Blohm at 6:15 p.m. and may be available virtually via Zoom if requested. Board members can fully participate virtually if a quorum of Board of Health Members is physically present to hold the meeting.

1. Welcome, Introductions and Roll Call

Amy Guy, L.C.P.C.	Greg Campos, D.M.D.	Michael Williamson, PhD	Twila Orr, JD
Doug McCain	Jennifer Dust, MD	Robert Einhorn, MD	Vickie Bushur, APN
Grant Bushue	Karen Hille, RN	Tina Rozene, MD	

2. 🕒 Recognition of those who wish to speak on agenda and non-agenda items

This is an opportunity for guests / visitors to speak. To ensure all agenda items have sufficient time to be discussed, the time allotted for any audience member to speak may be limited and the time allotted for all audience members to speak may also be limited.

3. 🕒 Environmental Health – Food Program Presentation / Q & A

Amber Wille, Environmental Health / Emergency Preparedness / Tobacco Director for both Effingham and Clay County Health Departments will present and answer questions about the Food Program. She'll come back at another meeting to discuss some of the other programs she supervises.

4. ☑️ Food Permit Fees Discussion / Possible Approval

I am asking for the Board of Health to approve the revised Food Permit Fees as outlined on the attached sheet.

_____ moved to approve the revised Food Permit Fees as outlined on the attached sheet. _____ seconded the motion.

Roll call vote: Motion carried: _____. Motion failed: _____.

Amy Guy, L.C.P.C.	Greg Campos, D.M.D.	Michael Williamson, PhD	Twila Orr, JD
Doug McCain	Jennifer Dust, MD	Robert Einhorn, MD	Vickie Bushur, APN
Grant Bushue	Karen Hille, RN	Tina Rozene, MD	

5. ☑️ Consent Agenda 1 (Minutes, Claims) Discussion / Possible Approval

I am asking for Board approval of the following items.

A. September 09, 2024 Board of Health Meeting Minutes {Page 7}

B. Paid Claims: Sep 15, Sep 30, Oct 15, Oct 31 2024 {Page 10}

_____ moved to approve the consent agenda 1 items. _____ seconded the motion.

Roll call vote: Motion carried: _____. Motion failed: _____.

Amy Guy, L.C.P.C.	Greg Campos, D.M.D.	Michael Williamson, PhD	Twila Orr, JD
Doug McCain	Jennifer Dust, MD	Robert Einhorn, MD	Vickie Bushur, APN
Grant Bushue	Karen Hille, RN	Tina Rozene, MD	

6. Consent Agenda 2 (Financial Statements, Reports) Discussion / Possible Acceptance

I am asking for Board acceptance of the following items.

- A. CFY24 Financial Updates {Page 18}
- B. Coordinator / Administrator Reports {Page 20}

_____ moved to accept the consent agenda 2 items. _____ seconded the motion.

Voice vote: Motion carried: _____. Motion failed: _____.

7. Proposed County Fiscal Year 2025 Budget Discussion / Possible Adoption

I am asking for the Board to adopt the proposed CFY2025 health department budget.

_____ moved to adopt the proposed CFY2025 health department budget. _____ seconded the motion.

Roll call vote: Motion carried: _____. Motion failed: _____.

Amy Guy, L.C.P.C.	Greg Campos, D.M.D.	Michael Williamson, PhD	Twila Orr, JD
Doug McCain	Jennifer Dust, MD	Robert Einhorn, MD	Vickie Bushur, APN
Grant Bushue	Karen Hille, RN	Tina Rozene, MD	

8. Election of Officers for CFY25 Election

The Board of Health needs to elect officers for CFY25. The officer positions are: President, Vice-President, and Secretary.

The CFY24 Officers continue in their roles until CFY25 (December 01st) whereupon the CFY25 Officers will assume their positions. The current officers are: President: Michael Williamson, Vice-President: Tina Rozene, and Secretary: Twila Orr. If more than one nomination is made for an officer position, voting must be conducted publicly. If there are not competing nominations, a simple motion and voice vote can suffice.

_____ moved _____
_____ for
CFY25. _____ seconded the motion.

Voice vote

9. Consent Agenda 3 (Committee Appointments, Meeting Schedule) Election

1. Approval of Committee Appointments (CFY25 President needs to make committee appointments and Board ratify contingent upon committee members' consent.).

- a. Personnel Committee: (current members are: Karen Wille, Twila Orr, Vickie Bushur)
- b. Building & Grounds: (current members are: Doug McCain, Robert Einhorn, and Michael Williamson)
- c. Executive Minutes Review Committee: (current members are: Greg Campos, Jennifer Dust, Tina Rozene)

2. Establishment of CFY25 meeting schedule and location. It is currently at 6:15 p.m. on the first Monday of odd numbered months unless that date is a holiday. For CFY2025, this could potentially be: Monday January 06, Monday March 03 (Pulaski Day), Monday May 05, Monday July 07, Monday September 01 (Labor Day), and Monday November 03, 2024. We need to specify different dates for March and September since the first Monday is a holiday. If a conflict, do we wish to meet the following evening or the following week?

_____ moved to _____

_____ seconded the motion.

Voice vote

10. Next Scheduled Board of Health Meeting: _____

11. Adjournment

_____ moved that the board adjourn. _____ seconded the motion.

Voice vote.