

Board of Health Meeting

AGENDA

December 05, 2016

The Effingham County Board of Health meets in regular session on the first Monday of every other month. All state and national holidays are observed. Regular meetings are held at the Effingham County Board Office at 6:15.

1. • Welcome and Roll Call

| | | | |
|---------------------|-----------------------------|-----------------------|-------------------------|
| Carol Warfield, APN | Dan Niemerg | Linda Ruholl, PhD, RN | Michael Williamson, PhD |
| Chris Balda, DMD | Jackie Witges, RN, BSN, CMC | Linda Workman | Ted Fifer, MD |
| Chuck Siler | Karen Luchtefeld | Sean Flynn, MD | |

2. • Recognition of those who wish to speak on agenda and non-agenda items

This is an opportunity for any audience members to speak. To ensure all agenda items have sufficient time to be discussed, the time allotted for any audience member to speak may be limited and the time allotted for all audience members to speak may also be limited.

† 3. • Recognition of Karen Feldkamp for receiving the Illinois Professional Development Series Certificate

† 4. • Presentation - *Performance Management* Presentation

Emily Anderson will be presenting on Performance Management.

⇒ 5. • Consent Agenda 1 (Minutes, Financial Statements, Claims) Discussion / Possible Approval

I am asking for Board approval of the following items.

- A. November 07, 2016 Board of Health Meeting Minutes
- B. Claims for October and November
- C. Human Milk Depot agreement

_____ moved to approve the consent agenda 1 items. _____ seconded the motion.

Roll call vote:

| | | | |
|---------------------|------------------|-----------------------|-------------------------|
| Carol Warfield, APN | Dan Niemerg | Linda Ruholl, PhD, RN | Michael Williamson, PhD |
| Chris Balda, DMD | Jackie Witges | Linda Workman | Ted Fifer, MD |
| Chuck Siler | Karen Luchtefeld | Sean Flynn, MD | |

⇒ 6. • Consent Agenda 2 (Financial Statements, Reports) Discussion / Possible Acceptance

I am asking for Board acceptance of the following items.

- A. FY16 Financial Updates
- B. Coordinator / Administrator Reports

_____ moved to accept the consent agenda 2 items. _____ seconded the motion.

Voice vote:

⇒ 7. • Agreement with Clay County

Discussion / Possible Approval

I am asking for the Board to consider approval of a staff sharing agreement with Clay County Board of Health.

_____ moved to approve the proposed staff sharing agreement with Clay County Board of Health. _____ seconded the motion.

Roll call vote:

| | | | |
|---------------------|------------------|-----------------------|-------------------------|
| Carol Warfield, APN | Dan Niemerg | Linda Ruholl, PhD, RN | Michael Williamson, PhD |
| Chris Balda, DMD | Jackie Witges | Linda Workman | Ted Fifer, MD |
| Chuck Siler | Karen Luchtefeld | Sean Flynn, MD | |

⇒ 8. • FY17 Budget

Discussion / Possible Approval

I am asking for the Board of Health to consider recommending the proposed budget to the County Board for approval.

_____ moved to recommend the proposed budget to the County Board for approval. _____ seconded the motion.

Roll call vote:

| | | | |
|---------------------|------------------|-----------------------|-------------------------|
| Carol Warfield, APN | Dan Niemerg | Linda Ruholl, PhD, RN | Michael Williamson, PhD |
| Chris Balda, DMD | Jackie Witges | Linda Workman | Ted Fifer, MD |
| Chuck Siler | Karen Luchtefeld | Sean Flynn, MD | |

⇒ 9. • Election of Officers for FY17

Elections

The Board of Health needs to elect officers for FY17. The elected officer positions are: President, Vice-President, and Secretary. The Treasurer is the County Treasurer by default.

Since we're already into FY17, the FY17 Officers will assume their positions immediately after the meeting. If more than one nomination is made for an officer position, voting must be conducted publicly. The current officers are: Carol Warfield President, Jackie Witges Vice-President, and Linda Ruholl Secretary. They may be willing to continue if the Board so desires.

_____ moved _____
_____ for FY17.

_____ seconded the motion.

Voice vote

⇒ 10. • Consent Agenda 3 (Committee Appointments, Meeting Schedule)

Discussion / Possible Approval

a) Approval of Committee Appointments (The FY17 President needs to make committee appointments and Board ratify.) Current committee appointments include:

- i. Personnel Committee: Chuck Siler, Dan Niemerg, and Jackie Witges with Chuck serving as Chair.
- ii. Executive Minutes Review Committee: _____ with _____ serving as Chair.

b) Establishment of meeting schedule

_____ moved to approve the consent agenda items. _____ seconded the motion.

Voice vote.

11.• Next Scheduled Board of Health Meeting: February 06, 2017?

⇒ 12.• Adjournment

_____ moved that the board adjourn. _____ seconded the motion.

Voice vote.

The Board adjourned at _____ p.m.