Effingham County Health Department
Board of Health Special Meeting
January 28, 2014

Present:  Absent:
Dorothy Behrns
Jeff Bloemker
Dr. Alison Conant
Dr. Ted Fifer
Dr. Sean Flynn
Ted Heath
Karen Luchtefeld
Eric Petty, By Telephone
Derek Sanders
Carol Warfield, APN
Jackie Witges

Meeting called to order at 6:17 p.m. by Dorothy Behrns.

Roll call was taken by Jeff Bloemker.

Dorothy Behrns noted that a quorum was present.

Motion to retreat to Executive Session made by Jackie Witges; seconded by Karen Luchtefeld. Motion approved.

The Board went into Executive Session at 6:22 p.m.

The Board came out of Executive Session at 8:15 p.m.

Jeff Bloemker made a motion to extend an offer of employment to Rebecca Merten as the next Effingham County Public Health Administrator and to authorize Dorothy Behrns to arrange details, therewith, in hopes of achieving confirmation at the regular meeting of the Board of Health on February 3, 2014. Eric Petty seconded. Motion passed unanimously.

Karen Luchtefeld made a motion to adjourn the Special Meeting. Seconded by Jackie Witges. Motion passed.

The Special Meeting was adjourned at 8:20 p.m.

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Jeff Bloemker, Secretary
EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
February 3, 2014

The Effingham County Health Department Board of Health met in a regular scheduled session on Monday, February 3, 2014 at the Effingham County Building, Effingham, Illinois.

Members Present:          Members Absent:          Others Present:
Dorothy Behrens          Dr. Alison Conant          See Attached
Jeff Bloemker            Dr. Ted Fifer
Dr. Sean Flynn           Eric Petty
Ted Heath
Karen Luchtefeld
Derek Sanders
Carol Warfield
Jackie Witges

Staff Present: Shaw: Bourland, RN and Linda Hampton, MSW

President Dorothy Behrens called the meeting to order at approximately 6:15 p.m.

Derek Sanders, Dr. Ted Fifer, Carol Warfield, APN and Dr. Sean Flynn were welcomed as new Board of Health members.

Dorothy Behrens recognized those who wish to speak on the Agenda & Non-agenda items.

A motion was made to accept the Minutes from the Special Meeting, November 25, 2013.

Motion: Karen Luchtefeld
Second: Jackie Witges
Carried

A motion was made to accept the Minutes from the rescheduled meeting December 5, 2013.

Motion: Karen Luchtefeld
Second: Jeff Bloemker
Carried
The December Claims were presented and passed.

The January Claims were presented and passed.

A motion was made to accept the Coordinators Reports.

**Motion:** Karen Luchtefeld  
**Second:** Ted Heath  
**Carried**

Highlights of the Coordinator's Reports:
The Board asked to have a break down of meals and travel miles.  
The Board wanted to know how many visits from Gateway for December was made. 
The Board questioning about the HealthWorks monies paid through grants.  
The Board of Health wanted to know about the audit from Curtis Group Medicare audit.

Clinics hours have been changed back to 8:00 a.m. - 4:00 p.m. at this time since an increase in clients was not noticed.  
For the Tobacco Quitline, the State has backed down the nicotine patches from 8 weeks to 2 weeks.  
The In-Person Counselors for Affordable Care, Joyce Roedl and Karen Feldkamp are seeing clients daily.  
Fujiyama Japanese Steak House is opening in March. 
The Health Department is changing to VRI, (Valued Relationships Incorporated, new lifeline medical alert systems in February. The contract is signed and ready to install the new units. The cost for VRI is $29.72 instead of $37.00.  
Questions were ask concerning problems with depression in the prenatal and post partum women.  
A written policy is still needed for Insufficient funds. 
The Health Department as of yet has not received monies from some of the Grants.

Donna Overbeck, - Environmental Coordinator talked about Geo-thermal and changes in the laws of sewage systems.

The building lease of the Effingham County Health Department to the County was approved and signed and in place.

Changes in the Policy and Procedure manual concerning the insurance were approved.

**Motion:** Derek Sanders  
**Second:** Jackie Witges  
**Carried**
07.16.b - LIFE INSURANCE

Change: Each employee can elect to participate in any life insurance coverage that is offered through the health insurance policy or any other life insurance program as made available to County employees but he/she is responsible for the total cost of the individual premium.

07.16.d - DENTAL & VISION INSURANCE

Change: Each employee may elect to participate in individual coverage for dental and vision insurance as made available to County employees but is responsible for the entire cost of the individual.

A motion was made to enter Executive Session to discuss personnel at 8:20 p.m.

Motion: Jackie Witges
Second: Karen Luchtefeld
Carried

A motion was made to exit out of Executive Session at 9:20 p.m.

Motion: Dr. Sean Flynn
Second: Jackie Witges
Carried

A motion was made to appoint Rebecca Merten, MS, APN, as Public Health Administrator beginning February 10, 2014 working twenty hours a week and starting March 24, 2014, full time.

Motion: Carol Warfield
Second: Jackie Witges
Carried

A motion was made to adjourn the February 3, 2014 meeting.

Motion: Karen Luchtefeld
Second: Jackie Witges
Carried

Next Board of Health Meeting - April 7, 2014

Jeff Bloemken, Secretary
Effingham County Board of Health
Minutes - Special Meeting
June 30, 2014

Effingham County Board Office Conference Room (3rd floor) - 6:15 PM

Members Present: Jackie Witges
                Karen Luchtefeld
                Carol Warfield, APN
                Derek Sanders
                Ted Heath
                Dr. Sean Flynn
                Eric Petty (By Phone)
                Joyce Shumaker
                Jeff Bloemker

Absent: Dr. Alison Conant
        Dr. Ted Fifer

Staff Present: Rebecca Merten, Public Health Administrator

President Jackie Witges called the meeting to order at 6:20 p.m.

Welcome/Roll Call

Recognize those who wish to speak on agenda and non-agenda items.

There was no one with a wish to speak on agenda or non-agenda items

Open Meeting Act web training:

Jackie Witges opened a discussion about the need for all Board of Health members to complete Open Meetings Act web training. Some Board members have turned their completing certificate into her, some into the Health Department, some into Joyce Worman at the County Board. Jackie will maintain a file including all Board members’ completing certificates, even if also on file elsewhere.

Motion to move into Executive Session to consider matters of personnel and litigation at 6:35 p.m.

Motion: Karen Luchtefeld
Second: Carol Warfield
Carried

Motion to exit Executive Session at 7:40 p.m.

Motion was made to adjourn without any action.

Motion: Ted Heath
Second: Carol Warfield
Carried

Meeting Adjourned at 7:45 p.m.

Jeff Bloemker, Secretary
EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
April 7, 2014

The Effingham County Health Department Board of Health met in a regular scheduled session on Monday, April 7, 2014 at the Effingham County Building, Effingham, Illinois.

Members Present:  Dorothy Behrens
Jeff Bloemker
Dr. Alison Conant
Dr. Ted Fifer
Dr. Sean Flynn
Ted Heath
Karen Luchtefeld
Eric Petty
Derek Sanders

Members Absent:  Carol Warfield
Jackie Witges

Others:  See Attached

Staff Present:  Rebecca Merten, MS, APN

President Dorothy Behrens called the meeting to order at approximately 6:15 p.m.

Dorothy Behrens recognized those who wish to speak on the Agenda & Non-agenda items.

Jim Niemann wished to read two letters he received from Eric Petty and Jackie Witges regarding Dorothy Behrens retiring from the Board of Health as of April 30, 2014.

A motion was made to accept the Minutes from the special meeting, January 28, 2014.

Motion:  Karen Luchtefeld
Second:  Eric Petty
Carried

A motion was made to accept the Minutes from the regular meeting February 3, 2014.

Motion:  Karen Luchtefeld
Second:  Dr. Alison Conant
Carried

A motion was made to accept the claims for February 2014.

Motion:  Eric Petty
Second:  Ted Heath
Carried

A motion was made to accept the claims for March 2014.

Motion:  Dr. Sean Flynn
Second:  Eric Petty
Carried
April 7, 2014

The postage meter and postage was discussed and will continue as is by using stamps.

A motion was made to accept the Coordinators Reports.

**Motion:** Derek Sanders  
**Second:** Eric Petty  
**Carried**

Highlights of the Coordinators Reports were discussed.  
Maternal Child Health received a $400.00 grant for the purchase of car safety seats. They will be distributed during Safety Day and other activities. To receive a booster seat the parent will have to attend an educational program.  
Monster.com was discussed as a way to advertise for new employees.  
The hiring of a Medical Case Manager was put on hold at this time.  
Crystal Schutzbach was asked about the death of an older person in the community from the flu. She was also asked about the sexually transmitted diseases testing process and if the person's partner is notified. The Clinic is interested in being able to give different immunizations.  
The new, less expensive, Medical Alert Systems with Valued Relationships Incorporated (VRI) have been installed. At this time there are 88 active units.  
The Affordable Care Act will end open enrollment in March. There will still be opportunity for some people to sign up through June. If we continue this program the grant will need to be renewed.  
The Vector grant was approved.  
Home Health passed the State (IDPH) Survey. They received three minor "tags" (issues) which will be addressed.

Terri Elder was hired as Financial Coordinator and will be starting April 21, 2014.

Month-End cash balance for February 2014 was $83,889.23 and for March 2014 it was $165,887.03.

Administrative Update:  
Zack Janis (IT Consultant) is leaving the Effingham County Health Department May 19, 2014. Ms Merten will be meeting with Jason Repking (County IT Specialist), Jim Niemann and Nathan Dothager (Dothager Independent IT Consulting) concerning the Health Department's IT situation.

The State archivist has been contacted to see about destroying old records that have accumulated over the past years. Also the Policies and Procedures handbook is being updated and will be approved by the Board and Bushue Human Resources.

The Health Department is applying for a grant from Mary Heath Foundation for a vaccine refrigerator.
April 7, 2014

We had minor repairs on the building including a roof leakage and the heating and cooling units. The thermostats need to be replaced with programmable ones. The Health Department had two warnings from the Fire Department concerning the emergency lights needing new batteries and smoke alarms inspections. Both warnings have been taken care of. Also the Health Department needs a plan for next year’s snow and ice removal since there were several falls this year.

A motion was made to enter Executive Session at 7:35 p.m.

Motion: Karen Luchtelfeld
Second: Dr. Ted Fifer
Carried

A motion was made to exit Executive Session at 8:12 p.m.

Motion: Dr. Sean Flynn
Second: Karen Luchtelfeld
Carried

Action taken from the Executive Session was that Linda Hampton and Shawn Bourland will receive their extra pay until the end of April, 2014.

A motion was made to appoint Jackie Witges as Interim President.

Motion: Ted Heath
Second: Eric Petty
Carried

A motion was made to appoint Dr. Ted Fifer as Interim Vice-President.

Motion: Dr. Sean Flynn
Second: Derek Sanders
Carried

A motion was made to adjourn the April 7, 2014 meeting at 8:30 p.m.

Motion: Dr. Sean Flynn
Second: Dr. Ted Fifer
Carried

Next Board of Health Meeting - June 2, 2014

Jeff Bloechner, Secretary
EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
June 2, 2014

The Effingham County Health Department Board of Health met in a regular scheduled session on Monday, June 2, 2014 at the Effingham County Building, Effingham, Illinois.

Members Present: Jackie Witges  
                 Ted Heath  
                 Karen Luchtelfeld  
                 Eric Petty (By Phone)  
                 Joyce Shumaker  
                 Carol Warfield

Members Absent: Jeff Bluemenker  
                 Dr. Alison Conant  
                 Dr. Ted Fifer  
                 Dr. Sean Flynn  
                 Derek Sanders

Others: See Attached

Staff Present: Rebecca Merten, MS, APN

President Pro Tem Jackie Witges called the meeting to order at approximately 6:18 p.m.

Joyce Shumaker was welcomed as the new Board of Health member.

President Pro Tem Jackie Witges recognized those who wish to speak on Agenda and Non-agenda items. No one wished to speak at that time.

Questions were asked concerning the posting of the Agenda on the web site. Jackie Witges read from the Open Meeting Act clarifying that we are not currently required to post to the website. Eric Petty expressed concern that the website is not up-to-date. Rebecca Merten stated that it is currently being moved to a new network administrator's service and is being updated.

Approval of the April 7, 2014 meeting Minutes was deferred to the August 4, 2014 meeting.

Joyce Shumaker had a question about the April 2014 Claims concerning the Morbidity & Mortality Weekly Report cost of $79.00 yearly. Rebecca Merten clarified the need for this subscription.

A motion was made to accept April Claims.

Motion: Eric Petty  
Second: Ted Heath  
Carried

Jackie Witges had a comment on the May Claims concerning the wrong code for the Social Worker. The change will be made.

A motion was made to accept May Claims.

Motion: Carol Warfield  
Second: Ted Heath  
Carried
Rebecca Merten, Administrator, updated the Board on activities and concerns of the Health Department. Information Technology is being looked into since the resignation of Zack Janis. Dothager Independent IT Consulting and Imagine This! Marketing Group and Effingham County IT Specialist have been consulted. Nathan Dothager gave a proposal for network administration, email hosting, web hosting, web design, cloud storage or server, offsite backup sync, online course management system. He has expressed concerns about our compliance with security and HIPAA. Imagine This! gave a proposal for department branding, website development, database development, online course development, and other marketing services.

Budget planning for FY2015 was discussed. A preliminary budget is due to the County Board in early August. There may be cuts in State of Illinois grants in January 2015. Cuts may be up to 14%.

Rebecca Merten and Donna Overbeck are working on an online course for the new Food Handlers Card that is now required by the State of Illinois.

Dr. Bristow recognition was discussed; waiting on plans from Mrs. Bristow. Invitations will be mailed at a later date.

A motion was made to accept the Coordinators Reports.

Motion: Carol Warfield
Second: Eric Petty
Carried

Highlights from the Coordinators Reports:
Clinic is working to get insurance companies aligned with the Health Department for billing purposes.
Terri Elder discussed the current financial status. Ted Heath requested year to date reports for 2013 and 2014 to be able to compare figures. Switching from cash basis to accrual accounting was discussed. There will be need to purchase a financial software system such as Quick Books. Terri Elder will research software options. Eric Petty asked Terri Elder to attend all Board of Health meetings.

All Effingham County Health Department programs will be reviewed during Board of Health meetings. An overview of each program along with revenues and expenses will be presented. This meeting, Home Health was discussed. School Health will be reviewed at the next meeting.

A motion was made to enter Executive Session at 8:00 p.m.

Motion: Eric Petty
Second: Ted Heath
Carried
June 2, 2014

A motion was made to exit Executive Session at 8:52 p.m.

Motion: Carol Warfield
Second: Ted Heath
Carried

No action was taken at this time.

A motion was made to adjourn the June 2, 2014 meeting at 8:50 p.m.

Motion: Ted Heath
Second: Eric Petty
Carried

Next Board of Health Meeting - August 4, 2014 - 6:15 p.m.

Karen Luchtefeld, Pro Tem Secretary
EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
August 4, 2014

The Effingham County Health Department Board of Health met in a regular scheduled session on Monday, August 4, 2014 at the Effingham County Building, Effingham, Illinois.

Members Present: Jackie Witges
Dr. Ted Fifer
Jeff Bloemker
Dr. Sean Flynn
Ted Heath
Karen Luchtefeld
Eric Petty (By Phone)
Joyce Shumaker
Carol Warfield

Members Absent: Derek Sanders

Other: See Attached

Staff Present: Rebecca Merten, MS, APN, Public Health Administrator

President Pro Tem Jackie Witges called the meeting to order at approximately 6:23 p.m.

President Pro Tem Jackie Witges recognized those who wish to speak on Agenda and Non-agenda items. Rita Nibbe and Connie Hart requested to speak on the Home Health situation and July claims.

Representative Chris Niebrugge from Consolidated presented an estimated bid concerning a new telephone system for the Effingham County Health Department. He explained a traditional and VOIP system. Also another bid was discussed regarding just the installation of cable lines for a new system.

Rebecca Merten stated the Health Department needs to update the system we now have or install a new telephone system.

Nathan Dothager from Dothager Independent was present to discussed the security of the computer system and to let the Board know all computers are now in compliance with HIPAA. Cornerstone will be replacing 15 computers in October or November and the Health Department will then be responsible for these computers instead of Cornerstone.

Discussion of the Open Meetings Act concerning if a quorum needs to be bodily present or present by another means like phone call. The Open Meetings Act is very vague on this issue.

A motion was made to accept the Minutes from the April 7, 2014 meeting because there was a lack of quorum at the June 2, 2014 meeting.

Motion: Eric Petty
Second: Dr. Ted Fifer
Carried
A motion was made to accept the Minutes from the June 2, 2014 meeting.

Motion: Carol Warfield  
Second: Dr. Ted Fifer  
Carried

A motion was made to accept the Minutes from the June 30, 2014 Special meeting.

Motion: Eric Petty  
Second: Dr. Ted Fifer  
Carried

A motion was made to accept the claims for April and May 2014.

Motion: Carol Warfield  
Second: Eric Petty  
Carried

Some discussion was made concerning July claims. One concern was about Tom Curtis; he will be with the Health Department for five more months and AllScript regarding Home Health. Also clients of VRI are being notified about being transferred to the VRI company for their billing.

Jeff Bloemker questioned if the Tobacco grant pays for the tobacco billboards that are now in place. The Tobacco grant will reimburse the Effingham County Health Department.

A motion was made to accept the claims for June and July 2014.

Motion: Carol Warfield  
Second: Dr. Ted Fifer  
Carried

A motion was made to accept the June 2, 2014 Coordinator's Reports.

Motion: Jeff Bloemker  
Second: Dr. Ted Fifer  
Carried

A motion was made to accept the August 4, 2014 Coordinator's Reports.

Motion: Carol Warfield  
Second: Dr. Ted Fifer  
Carried

**Highlights of the Coordinator's Reports:**

The Insurance contracts are being renegotiated and Medicaid match will bring in some revenue. Loss of Revenue: Home Health and VRI (Rebecca Merten and Terri Elder are in the process of working to present a balance budget FY2015). The budget will be presented in October to the County Board and voted on at the County Board's December meeting. Terri Elder stated they will go to accrual accounting for the Health Department and cash basis for the County.

School Health program review was in the black.

All Coordinators will be involved in the financial planning and reporting for their respective programs. This will help them have a closer involvement with the programs.
August 4, 2014

Possible changes to the Board of Health By-Laws were presented. The Board of Health will discuss the changes at the next Board of Health meeting.

A motion was made to form a committee consisting of Carol Warfield, Jeff Bloemker and Karen Luchtefeld for the reviewing of the Executive Session Minutes twice a year.

Carried

A motion was made to elect Jackie Witges, President of the Board of Health.
Motion: Carol Warfield
Second: Dr. Ted Fifer
Carried

A motion was made to elect Ted Heath, Vice-President of the Board of Health.
Motion: Eric Petty
Second: Carol Warfield
Carried

A motion was made to elect Jeff Bloemker, Secretary of the Board of Health.
Motion: Ted Heath
Second: Dr. Sean Flynn
Carried

A motion was made to accept the new officers for the Board of Health.
Motion: Carol Warfield
Second: Dr. Ted Fifer
Carried

A motion was made to enter Executive Session at 8:40 p.m. regarding personnel and litigation.
Motion: Karen Luchtefeld
Second: Carol Warfield
Carried

A motion was made to exit Executive Session and enter Regular Session at 9:05 p.m.
Motion: Dr Ted Fifer
Second: Karen Luchtefeld
Carried

No action taken

A motion was made to adjourn the August 4, 2014 at 9:10 p.m.
Motion: Carol Warfield
Second: Dr. Ted Fifer
Carried

Next Board of Health Meeting October 6, 2014 at 6:15 p.m. County Board Office.

Jeff Bloemker, Secretary
EFFINGHAM COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
October 6, 2014

The Effingham County Health Department Board of Health met in a regular scheduled session on Monday, October 6, 2014 at the Effingham County Building, Effingham, Illinois.

Members Present: Members Absent: Other:
Jackie Witges, President Dr. Ted Fifer - By Phone See Attached
Ted Heath, Vice-President
Jeff Bloemker, Secretary
Dr. Sean Flynn
Karen Luchtefeld
Eric Petty
Joyce Shumaker
Carol Warfield

Staff Present: Rebecca Merten, MS, APN, Public Health Administrator

President Jackie Witges, called the meeting to order at approximately 6:21 p.m.

President Jackie Witges recognized those who wished to speak on agenda and non-agenda items.

A motion was made to accept the Minutes from the August 4, 2014 regular meeting.
Motion: Karen Luchtefeld
Second: Carol Warfield
Carried

A motion was made to accept the claims for August 2014
Motion: Eric Petty
Second: Jeff Bloemker
Carried

A motion was made to accept the claims for September 2014.
Motion: Carol Warfield
Second: Eric Petty
Carried

Review and Release of Executive Session Minutes.
Information / Discussion: Minutes from Board of Health Executive Sessions will be reviewed twice a year by a committee of three Board of Health members appointed by the Board President. The committee will meet each April and October at 5:45pm at the County Building. This is 1/2 hour prior to the regular Board of Health meetings in each of those months and the location is the same as that of the regular Board meetings. The committee will then make a recommendation to the full Board concerning which minutes to release and which to keep
closed. The committee met just prior to this (October 6, 2014) meeting. They presented their recommendations for release of minutes.

A motion was made to 1) release the Executive Session minutes from the June 3, 2013; August 5, 2013; and January 28, 2014 meetings; and 2) keep the Executive Session minutes closed from the September 23, 2013; October 4, 2013; October 17, 2013; November 25, 2013; December 5, 2013; February 3, 2014; April 3, 2014; June 2, 2014; June 30, 2014; and August 4, 2014 meetings.

Motion: Karen Luchtefeld
Second: Eric Petty
Carried

A motion was made to accept the Administrator and Coordinators reports.

Motion: Eric Petty
Second: Carol Warfield
Carried

Highlights from the Administrator and Coordinators reports:

- Liliana Iffert will be serving as a Spanish Interpreter for some food handler classes, WIC clients, and other purposes as the need arises. She has done similar work for the Effingham County courts and will be paid hourly at the same rate of pay provided by the court system.

- Cornerstone is moving away from on-site servers and State owned computers to central servers and computers owned by the health departments (“VStone”). On October 10, Cornerstone staff will be completing this conversion at ECHD. It will involve replacing fifteen computers with new ones and removing the server. The computers will then be owned by and be the responsibility of ECHD (security, replacement, etc.).

- Ladies Night Out, a Breast Feeding Peer Counselor sponsored event was well received with over 60 women attending.

- The Vaccines for Children (VFC) program conducted an on-site audit on September 30th. No deficiencies were found and the reviewer commended Crystal Schutzbach and Shawn Bourland for their high quality of work with regards to proper vaccine storage, inventory, etc.

- The important role of ECHD in the provision of immunizations was discussed along with the need for proper billing and adequate reimbursement for the vaccines. There are ongoing discussions with various health insurance companies to see if contracts with them would ensure adequate reimbursement.

- All Effingham County Health Department employees are in the process of taking Word, Excel, and Files / Folders classes at the Helen Matthes Library.

- ECHD has established a Medical Reserve Corps (MRC) Unit – The Effingham County Medical Reserve Corps (EC-MRC). There is opportunity for a $3500 grant from the National Association of County and City Health Officials (NACCHO) to help establish the unit. Volunteers will be recruited and trained to assist with public health emergencies and participate in other (non-emergency) public health events.
Information & Discussion: Amendments to the Board of Health By-Laws were presented and discussed. They will be on the December Board of Health meeting agenda for approval.

Herb Meeker of the Effingham & Teutopolis News Report requested that he be able to review the Board of Health packet documents prior to the meetings. Options were discussed. A motion was made to defer action until the December meeting.

Motion: Carol Warfield
Second: Dr. Sean Flynn
Carried

A tentative FY2015 budget was presented to the Board of Health with Revenue at $1,114,354 and Expenses $1,091,414. A motion was made to accept as is FY2015 budget and to present the budget to the Effingham County Board for approval.

Motion: Eric Petty
Second: Ted Heath
Carried

A motion was made to adjourn the October 6, 2014 at 8:15 p.m.

Motion: Karen Luchtefeld
Second: Eric Petty
Carried

Next Board of Health meeting will be December 1, 2014 at 6:15 p.m. County Board Office.

Jeff Bloemker, Secretary
BOARD OF HEALTH  
SPECIAL MEETING  
January 5, 2015

The Effingham County Health Department Board of Health met in a Special Meeting on Monday, January 5, 2015 at the Effingham County Building, Effingham, Illinois.

Members Present:  
Jackie Witges, President  
Ted Heath, Vice-President  
Jeff Bloemker, Secretary  
Dr. Chris Balda  
Dr. Ted Fifer  
Dr. Sean Flynn  
Karen Luchtefeld  
Eric Petty  
Joyce Shumaker

Members Absent:  
Linda Ruholl, PhD, RN  
Carol Warfield, APN

Other:  
See Attached

Staff Present:  Rebecca Merten, MS, APN, Public Health Administrator

President Jackie Witges called the meeting to order at approximately 6:15 p.m.

President Jackie Witges recognized those who wished to speak on agenda and non-agenda items.

Connie Hart requested to speak concerning the budget FY2015.

Rebecca Merten and Terri Elder presented the revised FY2015 budget. Discussion with the Board regarding changes to some line items to match the County. Breakdown of travel and training and maintenance of building.

A motion was made to accept the FY2015 budget with changes.

Motion:  Eric Petty  
Second:  Dr. Ted Fifer  
Carried

Closed Session was not necessary at this special meeting.

A motion was made to adjourn the Special Meeting of January 5, 2015 at 6:40 p.m.

Motion:  Karen Luchtefeld  
Second:  Dr. Sean Flynn  
Carried

Next Board of Health meeting will be February 2, 2015 at 6:15 p.m. at the County Building.

Jeff Bloemker, Secretary